Notes:

1) DISABLE WAITING ROOM: Participants – More – Disable waiting room
2) RECORDING: Stop and Start recording as desired between presenters or at lunch. This will make for multiple shorter recordings. You can PAUSE the recording if you are fiddling with things and then RESUME – this will continue a single recording.

Presenting via Zoom

1) Dept laptop connects to Owl. Connect to Zoom. Choose Meeting Owl for both audio and camera in Zoom.
2) Presenters:
   a. Mute their own audio as the Owl takes care of this.
   b. Should bring their own HDMI adapters for connection to the projector. We will have some on hand.
   c. Connect to Eduroam or UCD-Guest wifi
   d. Connect to Zoom meeting using codes below
   e. Share their presentation via Zoom.
3) If Presenter cannot use projector, the dept laptop can.
   a. Connect dept laptop to HDMI
   b. Remote user shares presentation via Zoom
   c. Dept laptop needs to remove controls from screen:
      i. Alt-F for full screen.
      ii. Shift-Ctrl-Alt-H to hide meeting controls

Event	Date/Time	Meeting ID/Passcode
Day 1	6/20 11A-4P	975 4237 4149 **210974**
Day 2-8 Twice a Day Lectures	9A-10A 5P-6P	939 4966 0795 **280702**
Day 9	6/29 9A-6P	990 7249 2362 **855914**